

2018 EPPING FOOTBALL CLUB REGISTRATION PROCEDURES - JUNIORS

Please follow the following instructions to register online:

1. Login

- Go to the MyFootballClub website: www.myfootballclub.com.au
- Click on “**Register Now**”
- Follow the prompts to login, find your FFA number and/or create an FFA account
- Then login using your FFA number and password

2. Start Registration

- Once logged in, select “**Register**”
- Update contact, personal details and photo if necessary, making sure to complete all mandatory fields (these will have a * next to them) and select “**Next**”
- On the next screen at Step 1 the system may default to a different club so you need to start typing “**EPPING FOOTBALL CLUB**” and the system will then show a set of matching clubs with the name Epping – see screen shot below and take care as there are a number of other clubs with closely aligned names to ours in the Epping area - you then need to choose :-
 - Epping Football Club - for the Mens/Mixed Saturday competition, or
 - Epping Football Club Women's - for the all womens / girls North West Sydney Women's Sunday competition

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Select Registration Log-Out

CONTACT DETAILS **SELECT REGISTRATION** TERMS & CONDITIONS PAYMENT ADDITIONAL QUESTIONS FINISH

Step 1: ?

Epping City SC (Club) ?

Epping Eastwood FC (Womens) (Club) ?

Epping Eastwood Football Club (Club) ?

Epping Football Club (Club)

Epping Football Club Womens (Club)

Club	Role	Type	Package	Price (AU\$)	Fee Breakdown
No records returned.					

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NB: If you get a message saying there are no packages then click OK and check the club name.

- Select the Registration role you require (**player, coach or volunteer**)
- Select the correct Age group and Registration Package that applies to you.
- Click the “**Add Packages**” button.

- g) Click the “Next” button at the bottom of the screen.
- h) Read and acknowledge the Terms and Conditions then click “Next”.
- i) See point 3. below for additional process required for the \$100 NSW government **Active Kids Rebate** should you wish to apply it to your Epping FC football registration.
- j) You then need to click on “Pay Online”.
- k) Answer the questions on the final page and click the “Save All Answers” button.

Your registration has now been submitted to your Club.

3. \$100 NSW Government Active KIDS Programme

The Active Kids Programme is available for 2018 to help NSW families meet the cost of getting kids into sport and fitness activities. Every child (4.5-18 years old) who is enrolled in school from Kindergarten to year 12 will be eligible for an Active Kids Voucher. This includes those who are home-schooled or enrolled in secondary school education at TAFE NSW.

To activate your Rebate Code please go to the Service NSW Portal at <https://www.service.nsw.gov.au/> after **31 Jan** with your Medicare card.

You can [Click Here](#) for more information about the program.

As the Active Kids program starts on 31 Jan 2018, there will be slightly different processes to register pre and post 31 Jan - please read the information below.

Players registering before January 31

If registering before 31st Jan you will need to do the below to ensure the rebate reflects in the players registration price:

1. Register in MyFootballClub as normal through playfootball.com.au. following steps 1 & 2 above
2. At the payment screen below select *Purchase Additional Items*

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Payment Log-Out

CONTACT DETAILS ▶ SELECT REGISTRATION ▶ TERMS & CONDITIONS ▶ **PAYMENT** ▶ ADDITIONAL QUESTIONS ▶ FINISH

Club Name : Epping Football Club (Club)
Role : Player
Package : U15

Package Amount (AU\$) 199.00

Step 1 - Additional Items
 There are optional additional items offered by this club for purchase

Step 2 - Payment
Amount Total (AU\$) : 199.00

Select Pay Online to pay now using your credit card. Please note, this may incur an additional transaction fee.

Tick the item of \$100 deferred payment, hit update order and then next – you will then be diverted back to the payment screen where your rego price will be adjusted down by \$100 – go to pay online

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Payment

Log-Out

CONTACT DETAILS ▶ SELECT REGISTRATION ▶ TERMS & CONDITIONS ▶ **PAYMENT** ▶ ADDITIONAL QUESTIONS ▶ FINISH

Additional Items - Epping Football Club

Description	Name	Price	Qty
<input checked="" type="checkbox"/> \$100 Deferred Payment	\$100 Deferred Payment	-100.00	1

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Payment

Log-Out

CONTACT DETAILS ▶ SELECT REGISTRATION ▶ TERMS & CONDITIONS ▶ **PAYMENT** ▶ ADDITIONAL QUESTIONS ▶ FINISH

Club Name : Epping Football Club Womens (Club)
Role : Player
Package : Under 15: Girls

Package Amount (AU\$) 199.00

Step 1 - Additional Items

There are optional additional items offered by this club for purchase

Description	Category	Associated Club	Price	Qty	Amount
<input checked="" type="checkbox"/> \$100 Deferred P...	\$100 Deferred Payment	Football NSW	-100.00	1	-100.00

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Amount Add-ons(AU\$) : -100.00

Step 2 - Payment

Amount Total (AU\$) : 99.00

Select Pay Online to pay now using your credit card. Please note, this may incur an additional transaction fee.

4. Complete payment online.
5. Your registration will be submitted to the club but will **NOT YET BE ACTIVE**.
6. To **FINALISE & ACTIVATE** your registration, the Parent then needs to apply for an Active Kids Voucher Code via the Service NSW Website from January 31 and parent then provides the Voucher Code to Club – to do this you need to log back into the players MyFootballClub registration profile and click on “Edit” for questions and populate the text field with the voucher number.
7. Club will then check the validity of your voucher code and will be either granted the \$100 from Service NSW into the club bank account OR where the code is not valid the Club will follow up additional \$100 Payment from Parent before registration can be validated.
8. **ONLY AFTER A VALID REBATE CODE IS RECEIVED BY THE CLUB WILL THE PLAYERS REGISTRATION BE MADE ACTIVE ALLOWING THEM TO PLAY.**

Players registering after January 31:

1. Parent applies for Voucher via Service NSW Portal with their Medicare card.
2. Register in MyFootballClub as normal through www.playfootball.com.au following processes in 1. & 2. Above.
3. At invoice screen, parent enters Active Kids Code into available field
4. Upon entry of a valid code, the system will automatically deduct \$100 off the invoice total.
5. Registration will be valid and ACTIVE

4. Where do I go if I need help with my registration?

FFA MFC Support Centre (02) 8020 4199 myfootballclub@footballaustralia.com.au

OR

Football NSW Staff:

(02) 8814 4449 samanthad@footballnsw.com.au (business hours, email after hours and weekends)

(02) 8814 4448 samuelk@footballnsw.com.au (business hours – 9am-5pm Mon-Fri)